

# BRATTLEBORO FOOD CO-OP BOARD OF DIRECTORS MEETING

Location: BFC Conference Room or via Zoom. Shareholders are welcome to participate. Email [board@bfc.coop](mailto:board@bfc.coop) to RSVP or call Board Administrator at 802-246-2820.

## AGENDA FOR THURSDAY, JULY 7th, 2025

**Note:** Next meeting: Monday, August 4th, 2025

Time	Topic	Board Action/ Outcome	Leader
<b>5:00</b> (15 min.)	<b>Soft start</b> - informal chatting / eating dinner	Connect	All
<b>5:15</b> (5 min.)	<b>Official Start of Board meeting</b> Welcome & Communication Norms	Be present	Facilitator
<b>5:20</b> (10 min.)	<b>Shareholder Input</b> Shareholder guests intro and comments Other Shareholder inputs Shareholder Stats & Shopper Feedback.	Listen/Share	Facilitator
<b>5:30</b> (5 min.)	<b>Approval of minutes:</b> <i>From Board Meeting</i>	Motion; Vote	Facilitator
<b>5:35</b> (5 min)	<b>Board President Updates</b>		Michele
<b>5:40</b> (5 min)	<b>Board Development</b> Upcoming Trainings: Virtual Co-op Cafe 7/9 & CBL101 7/19 Did anyone attend a training or event online or in-person?	Discussion/Sharing	Facilitator
<b>5:45</b> (25 min)	<b>Board Committees, etc.</b> Recruitment Committee: Shareholder Engagement Committee: Tabling report from: Annual Meeting Planning Committee: GM Search Committee: Finance Task Force / Committee:		Michele Anneka Denise / Sarah Kevin Kevin
<b>6:10</b> (15 min.)	<b>Monitoring Reports :</b> <b>BOARD:</b> D.9 Board Relationship to Shareholders <b>GM:</b> B.4 Asset Protection	Motion; Vote	Facilitator
<b>6:25</b> (15 min.)	<b>GM Updates</b> <i>What is happening in the Co-op that the Board needs to know?</i>	Listen/Understand	GM
<b>6:40</b> (10 min.)	<b>June policies to be monitored</b> <b>ASK: What's the purpose of this policy? Is this the right policy? What compliance data would be useful for GM reports?</b> <b>GM:</b> A.1 End 1 – An open, inclusive, and welcoming marketplace B.2 Financial Condition & Activities <b>Board:</b> D.12 Management Succession	Ask questions	Facilitator
<b>6:50</b> (5 min)	<b>Tell a shareholder</b> What would you tell a shareholder about this meeting?	A very few minutes of silence Put in chat/write on paper	All
<b>7:05</b>	<b>Quick Break</b>		
<b>TBD</b> (10 min)	<b>Closing</b> For you - what went well or not so well? What is one thing you're taking away from our meeting?	Share	Board members, Admin, GM

Clean Up Crew : Sheena & Michele