

BRATTLEBORO FOOD CO-OP BOARD OF DIRECTORS MEETING

Location: BFC Conference Room or via Zoom. Shareholders are welcome to participate. Email board@bfc.coop to RSVP or call Board Administrator at 802-246-2820.

AGENDA FOR THURSDAY, MAY 8th

Note: Next meeting: Monday, June 2nd, 2025

Time	Topic	Board Action/ Outcome	Leader
5:00 (15 min.)	Soft start - informal chatting / eating dinner	Connect	All
5:15 (5 min.)	Official Start of Board meeting Welcome & Communication Norms	Be present	Facilitator
5:20 (10 min.)	Shareholder Input Shareholder guests intro and comments Other Shareholder inputs Shareholder Stats & Shopper Feedback.	Listen/Share	Facilitator
5:30 (5 min.)	Approval of minutes: <i>From Board Meeting 4/7/25 & E.S. 4/15/25</i>	Motion; Vote	Facilitator
5:35 (5 min.)	Board President Updates Report on new B.5 Continued Ops.		Michele
5:40 (5 min.)	Upcoming Training Opportunities Did anyone attend a training or event online or in-person?	Discussion/Sharing	Facilitator
5:45 (25 min.)	Board Committees, etc. Recruitment Committee: Shareholder Engagement Committee: Tabling report from Anneka and Calvin Annual Meeting Planning Committee: GM Search Committee: Finance Task Force / Committee:		Calvin Anneka Denise / Sarah Kevin Kevin
6:10 (25 min.)	Monitoring Reports : BOARD: D.4 Cost of Governance D.5 Records Policy GM: B.2 Financial Condition & Activities B.3 Relationship with Employees	Motion; Vote	Facilitator
6:35 (15 min.)	GM Updates <i>What is happening in the Co-op that the Board needs to know?</i>	Listen/Understand	GM
6:50 (10 min.)	June policies to be monitored ASK: What's the purpose of this policy? Is this the right policy? What compliance data would be useful for GM reports? GM: B.1 Financial Planning (incl. Review 3-year plan) Board: None	Ask questions	Facilitator
7:00 (5 min.)	Tell a shareholder What would you tell a shareholder about this meeting?	A very few minutes of silence Put in chat/write on paper	All
7:05 (5 min.)	Quick Break		
7:10	Executive Session Personnel Issues.		
TBD (10 min.)	Closing For you - what went well or not so well? What is one thing you're taking away from our meeting?	Share	Board members, Admin, GM

Clean Up Crew : Kevin and Lee