

BRATTLEBORO FOOD CO-OP BOARD OF DIRECTORS MEETING

Location: BFC Conference Room or via Zoom. Shareholders are welcome to participate. Email board@bfc.coop to RSVP or call Board Administrator at 802-246-2820.

AGENDA FOR MONDAY APRIL 7, 2025

Note: Next meeting: May 5, 2025

Time	Topic	Board Action/ Outcome	Leader
5:00 (15 min.)	Soft start - informal chatting / eating dinner	Connect	All
5:15 (5 min.)	Official Start of Board meeting Welcome & Communication Norms	Be present	Facilitator
5:20 (10 min.)	Shareholder Input Shareholder guests intro and input / Other Shareholder inputs PLUS Shareholder Stats & Shopper Feedback. Board Tabling: Johanna and Sheena	Listen/Share	Facilitator
5:30 (5 min.)	Approval of minutes From March 3 and March 24, 2025	Motion; Vote	Facilitator
5:35 (5 min)	Board President Updates Acknowledge Anthony's resignation / realignment of Board priorities. GM Search Committee has been formed.		Michele
5:40 (5 min)	Governance Discussion: Present Policy language change for Board vote.	Discussion	Facilitator
5:45 (5 min)	Board Development / Education Lee, Kevin and Anthony to share their impressions of the NFCA Annual Meeting.	Discussion/Sharing	Facilitator
5:50 (10 min)	Board Committees Shareholder Engagement Committee		Anneka
(5 min)	Recruitment Committee		Calvin
(5 min)	Annual Meeting Planning Committee		Denise
(10 min)	Finance Task Force : Committee Charter Review/Vote	Motion; vote	Kevin
6:20 (10 min)	GM Seach Committee Review/Approve Committee Purpose & Charter Review/Approve GM Search Budget	Motion; vote Monion; vote	Michele Kevin
6:30 (10 min)	Board Budget Review Review/Approve FY26 Board Budget	Motion; vote	Kevin
6:40 (5 min)	Quick Break		
6:45 (20 min.)	Monitoring Reports: Board: D.2 - Board Meetings & D.6 - Board Job Products GM: A.1 End 2 - Access to and education about goods and nutritious food that are ecologically sound and responsibly sourced.	Motion; Vote	Facilitator
7:05 (15 min.)	GM Updates: What's new. <i>What is happening in the Co-op that the Board needs to know?</i>	Listen/Understand	GM
7:20 (5 min.)	May policies to be monitored ASK: What's the purpose of this policy? Is this the right policy? What compliance data would be useful for GM reports? GM: B.2 Financial Condition & Activities & B.3 Relationship with Employees Board: D.4 Cost of Governance & D.5 Records Policy	Ask questions	Facilitator

7:25	Tell a shareholder	A very few minutes of silence	
(5 min)	What would you tell a shareholder about this meeting?	Put in chat/write on paper	All
7:30	Executive Session		
(60 min)	Personnel Issue/GM Transition Process		
8:30	Closing		
(5 min)	For you - what went well or not so well? What is one thing you're taking away from our meeting?	Share	Board members, Admin, GM
8:35	Clean Up Crew: Johanna and Sheena		