

BRATTLEBORO FOOD CO-OP BOARD OF DIRECTORS MEETING

Location: BFC Conference Room or via Zoom. Shareholders are welcome to participate. Email board@bfc.coop to RSVP or call Board Administrator at 802-246-2820.

AGENDA FOR MONDAY MARCH 3, 2025

Note: Next meeting: Monday April 7, 2025

Time	Topic	Board Action/ Outcome	Leader
5:00 (15 min.)	Soft start - informal chatting / eating dinner	Connect	All
5:15 (5 min.)	Official Start of Board meeting Welcome & Communication Norms	Be present	Facilitator
5:20 (10 min.)	Shareholder Input Shareholder guests intro and input / Other Shareholder inputs PLUS Shareholder Stats & Shopper Feedback.	Listen/Share	Facilitator
5:30 (5 min.)	Approval of Feb. 3 minutes	Motion; Vote	Facilitator
5:35 (10 min)	Board President Updates NFCA Annual Meeting : Greenfield Community College, March 15th. CCMA in Duluth : May 29-31 : Any takers? Deadline 4/1/25. Annual Board Retreat Summary	Discuss	Michele
5:45 (30 min)	Board Committees, etc. Shareholder Engagement Committee : Tabling 2/18 : Anthony and Michele report. Recruitment Committee Finance Committee Task Force Annual Meeting Planning Committee		Anneka Calvin Kevin Denise
6:15 (15 min)	Board Budget Review FY26 <i>What is the Board's impact on the Co-op's finances?</i>	Discuss	
6:30 (5 min)	Quick Break		
6:35 (15 min.)	Monitoring Reports : BOARD : D.1 Board Duties GM : B.6 - Shareholders & B.8 - Conflict of Interest	Motion; Vote	Facilitator
6:50 (30 min.)	GM Updates Co-op by the numbers <i>What is happening in the Co-op that the Board needs to know?</i>	Listen/Understand	GM
7:20 (5 min.)	April policies to be monitored ASK: What's the purpose of this policy? Is this the right policy? What compliance data would be useful for GM reports? GM : A.1 End 2 - Access to and education about goods and nutritious food that are ecologically sound and responsibly sourced. Board : D.2 - Board Meetings & D.6 - Board Job Products	Discuss	Facilitator
7:25 (5 min)	Tell a shareholder What would you tell a shareholder about this meeting?	Put in chat/ write on paper	All
7:30 (25 min)	Executive Session : GM Evaluation		
7:55 (5 min)	Closing For you - what went well or not so well? What is one thing you're taking away from our meeting?	Share	Board members, Admin, GM
8:00	Clean Up Crew : Michele & Calvin		