

BRATTLEBORO FOOD CO-OP BOARD OF DIRECTORS MEETING

Location: BFC Conference Room or via Zoom. Shareholders are welcome to participate. Email board@bfc.coop to RSVP or call Board Administrator at 802-246-2820.

AGENDA FOR MONDAY DECEMBER 2, 2024

Note: Next meeting: January 6th, 2024

Time	Topic	Board Action/ Outcome	Leader
5:00 (15 min.)	Soft start - informal chatting / eating dinner	Connect	All
5:15 (5 min.)	Official Start of Board meeting Welcome & Communication Norms	Be present	Facilitator
5:20 (10 min.)	Shareholder Input Shareholder guests intro and input / Other Shareholder inputs Shareholder Stats & Shopper Feedback.	Listen/Share	Facilitator
5:30 (5 min.)	Approval of minutes: <i>From November 4th, 2024 Board Meeting</i>	Motion; Vote	Facilitator
5:35 (5 min)	Board President Updates Michele will be out for the 1/6/25 Board meeting. Denise will facilitate. I have changed my meeting schedule with Anthony from weekly to monthly Retreat Agenda from Molly		Michele
5:40 (15 min)	Governance Discussion: Wrapping up the C Policies : Board/Management Relationship C.1 The GM is the Board's' sole connection to the organizational operation C.2 The Board delegates operational responsibility to the GM via Policy C.3 The GM's job is meeting the expectations defined in Ends & Means/Limitations Policies. C.4 The Board meets its responsibility to Shareholders through effective monitoring.	Discussion	Facilitator
5:55 (20 min.)	Monitoring Reports: BOARD: C.3 GM Job Contribution and C.4 Monitoring Management Performance GM: B.5 Continued Operations	Motion; Vote	Facilitator
6:15 (10 min)	Board Committees, etc. Shareholder Engagement Committee Recruitment Committee		Chair/Anneka Chair/Calvin
6:25 (10 min)	Upcoming Training Opportunities Did anyone attend a training, online or in-person? Upcoming : See packet insert regarding Columinate trainings. I'm in contact with our HR Director, Emilee, regarding DEI training for the Board.	Discussion/Sharing	Facilitator
6:35 (5 min)	Quick Break		
6:40 (20 min.)	GM Updates <i>Stay Survey & Reforecast of Plan</i> <i>What is happening in the Co-op that the Board needs to know?</i>	Listen/Understand	GM
7:00 (15 min)	What is NCG? <i>What is it? How does it serve the Co-op? The current report.</i>	Listen/Understand	GM
7:15 (15 min.)	January policies to be monitored ASK: What's the purpose of this policy? Is this the right policy? What compliance data would be useful for GM reports? GM: A.1 End 4 – Sustainable/regenerative environmental practices Board: D.10 Board Committees	Ask questions	Facilitator
7:30 (5 min)	Tell a shareholder What would you tell a shareholder about this meeting?	A very few minutes of silence Put in chat/write on paper	All
7:35 (10 min)	Closing For you - what went well or not so well? What is one thing you're taking away from our meeting?	Share	Board members, Admin, GM
7:40	Clean Up Crew : Calvin & ???		