

BRATTLEBORO FOOD CO-OP BOARD OF DIRECTORS MEETING

Location: BFC Conference Room or via Zoom. Shareholders are welcome to participate. Email board@bfc.coop to RSVP or call Board Administrator at 802-246-2820.

AGENDA FOR MONDAY August 5, 2024

NOTE: Next meeting: September 9 (not the 2nd!), 2024

Time	Topic	Board Action/ Outcome	Leader
5:00 (15 min.)	Soft start - informal chatting/eating dinner	Connect	All
5:15 (5 min.)	Official Start of Board meeting Welcome/Acknowledge Communication Norms	Be present	Facilitator
5:20 (10 min.)	Shareholder Input Shareholder guests intro and input/Other Shareholder input PLUS Shopper Feedback and Shareholder Stats (in appendix)	Listen/Share	Facilitator
5:30 (5 min.)	Approval of minutes: <i>From July 8, 2024</i>	Motion; Vote	Facilitator
5:35 (30 min.)	Monitoring Reports GM: A.1 End I – An open, inclusive, and welcoming marketplace AND B.2 Financial Condition & Activities Board: D.12 Management Succession	Motion; Vote	Facilitator
6:05 (50 min.)	Board Committees, etc. (15 min) Policy & Bylaw (10 min) Community&Shareholder Engagement (10 min) Recruitment (5 min) Board Officers (10 min) Annual Meeting Update	What's this year's focus?	Michele/Jerelyn Anneka Denise Jerelyn Michele
6:55 (20 min.)	GM Updates (ASK FOR ANY NEW INFO) <i>What is happening in the Co-op that the Board needs to know?</i>	Listen/Understand	GM
7:15 (15 min.)	September policies to be monitored ASK: What's the purpose of this policy? Is this the right policy? What compliance data would be useful for GM reports? GM: None Board: D.3 Board Member Code of Conduct AND D.7 Board Officers AND D.11 Board Audit Requirements	Ask questions	Facilitator
7:30 (10 min)	Tell a shareholder What would you tell a shareholder about this meeting?	Few minutes of silence Put in chat/write on paper	All
7:40 (10 min)	Closing For you - what went well or not so well? What is one thing you're taking away from our meeting?	Share	Board members & Admin

MARK your calendars
BFC Annual Meeting @ Retreat Farm
SEPTEMBER 21, 2024