

# BRATTLEBORO FOOD CO-OP BOARD OF DIRECTORS MEETING

Location: BFC Conference Room or via Zoom. Shareholders are welcome to participate. Email board@bfc.coop to RSVP or call Board Administrator at 802-246-2820.

## AGENDA FOR MONDAY July 8, 2024

(Next meeting: August 5, 2024)

Time	Topic	BOARD ACTION/ Outcome	Leader
5:00 (15 min.)	<b>Soft start</b> - informal chatting/eating dinner	Connect	All
5:15 (5 min.)	<b>Official Start of Board meeting</b> Welcome/Acknowledge Communication Norms	Be present	Facilitator
5:20 (10 min.)	<b>Shareholder Input</b> Shareholder guests intro and input/Other Shareholder input PLUS Shopper Feedback and Shareholder Stats (in appendix)	Listen/Share	Facilitator
5:30 (5 min.)	<b>Approval of minutes:</b> <i>From June 3, 2024</i>	Motion; Vote	Facilitator
5:35 (20 min.)	<b>Monitoring Reports</b> <b>Board:</b> D.9 Board Relationship to Shareholders B.4 Asset Protection / B.1. Financial Planning w/3-year plan	Motion; Vote	Facilitator
5:55 (50 min.)	<b>Board Committees, etc.</b> (15 min) Policy & Bylaw (15 min) Community&Shareholder Engagement (10 min) Recruitment (10 min) Annual Meeting Update	What's this year's focus?	Michele/Jerelyn Anneka Denise Michele
6:45 (20 min.)	<b>GM Updates</b> (ASK FOR ANY NEW INFO) <i>What is happening in the Co-op that the Board needs to know?</i>	Listen/Understand	GM
7:05 (15 min.)	<b>August policies to be monitored</b> <del>ASK: what's the purpose of this policy? Is this the right policy? What compliance data would be useful for GM reports?</del> <b>GM: A.1 End 1 – An open, inclusive, and welcoming marketplace (last monitored August '23) AND</b> B.2 Financial Condition & Activities D.12 Management Succession	Ask questions	Facilitator
7:20 (10 min)	<b>Tell a shareholder</b> What would you tell a shareholder about this meeting?	Few minutes of silence Put in chat/write on paper	All
7:30 (10 min)	<b>Closing</b> For you - what went well or not so well? What is one thing you're taking away from our meeting?	Share	Board members & Admin

**MARK your calendars**  
**BFC Annual Meeting @ Retreat Farm**  
**SEPTEMBER 21, 2024**