

BRATTLEBORO FOOD CO-OP BOARD OF DIRECTORS MEETING

Location: BFC Conference Room or via Zoom. Shareholders are welcome to participate. Email board@bfc.coop to RSVP or call Board Administrator at 802-246-2820.

AGENDA FOR MONDAY May 6, 2024

(NOTE: Next meeting: June 3, 2024)

Time	Topic	Board Action/ Outcome	Leader
5:00 (15 min.)	Soft start - informal chatting/eating dinner	Connect	All
5:15 (5 min.)	Official Start of Board meeting Welcome/Acknowledge Communication Norms (<i>consider picking one and go around for comments</i>)	Be present	Facilitator
5:20 (10 min.)	Shareholder Input Shareholder guests intro and input/Other Shareholder input PLUS Shopper Feedback and Shareholder Stats (in appendix)	Listen/Share	Facilitator
5:30 (5 min.)	Approval of minutes: <i>From April 1, 2024</i>	Motion; Vote	Facilitator
5:35 (50 min.)	Board Committees, etc. (15 min) Policy & Bylaw: Board Compensation options (15 min) Community&Shareholder Engagement (15 min) Recruitment (5 min) Annual Meeting Update	What's this year's focus?	Michele Anneka Denise Michele
6:25 (25 min.)	Monitoring Reports Board: D.4 Cost of Governance AND D.5 Records Policy GM: B.2 Financial Condition & Activities AND B.3 Relationship with Employees	Motion; Vote	Facilitator
6:50 (20 min.)	GM Updates (ASK FOR ANY NEW INFO) <i>What is happening in the Co-op that the Board needs to know? To include actions taken in response to April meeting discussion of Easter closing.</i>	Listen/Understand	GM
7:10 (15 min.)	June policies to be monitored ASK: What's the purpose of this policy? Is this the right policy? GM: B.1 Financial Planning (incl. Review 3-year plan) Board: None	Ask questions	Facilitator
7:25 (10 min)	Tell a shareholder What would you tell a shareholder about this meeting?	Few minutes of silence Put in chat/write on paper	All
7:35 (10 min)	Closing For you - what went well or not so well? What is one thing you're taking away from our meeting?	Share	Board members & Admin
MARK your calendars	BFC Annual Meeting @ Retreat Farm SEPTEMBER 21, 2024		