

BRATTLEBORO FOOD CO-OP BOARD OF DIRECTORS MEETING

Location: BFC Conference Room or via Zoom. Shareholders are welcome to participate. Email board@bfc.coop to RSVP or call Board Administrator at 802-246-2820.

AGENDA FOR MONDAY December 4, 2023

(**NOTE:** Next meeting: January 8)

Time	Topic	Board Action/ Outcome	Leader
5:00 (15 min.)	Soft start - informal chatting/eating dinner	Connect	All
5:15 (5 min.)	Official Start of Board meeting Welcome/Acknowledge Communication Norms (<i>consider picking one and go around for comments</i>)	Be present	Facilitator
5:20 (10 min.)	Shareholder Input Shareholder guests intro and input/Other Shareholder input PLUS Shopper Feedback and Shareholder Stats (in appendix)	Listen/Share	Facilitator
5:30 (5 min.)	Approval of minutes: From 11/6/23	Motion; Vote	Facilitator
5:35 (10 min.)	Board member Code of Conduct AND Conflicts of Interest Uploaded on Board website/ID any that would be good to address	Acknowledge	All
5:45 (25 min.)	Board Committees, etc. Search Committee - UPDATES Community&Shareholder Engagement - looking ahead Recruitment Committee - looking ahead	Listen/Participate	Jerelyn Jerelyn Judy
6:10 (20 min.)	Monitoring Reports BOARD: C.1 Board/Management Relations C.2 Delegation to the GM GM: B5 Continued Operations	Motion; Vote	Facilitator
6:30 (20 min.)	GM Updates FYI - CORE TEAM REP. <i>What is happening in the Co-op that the Board needs to know?</i>	Listen/Understand	GM
6:50 (15 min.)	January policies to be monitored ASK: What's the purpose of this policy? Is this the right policy? GM END #4 Sustainable/regenerative environmental practices Board C.3 GM Job Contribution AND C.4 Monitoring Mngmt	Ask questions	Facilitator
7:05 (10 min)	Tell a shareholder What would you tell a shareholder about this meeting?	Few minutes of silence Put in chat/write on paper	All
7:15 (10 min)	Closing For you - what went well or not so well? What is one thing you're taking away from our meeting?	Share	Board members & Admin

For your calendar **Board Retreat: SATURDAY, JANUARY 27 9:30-3:30**